



Children, Youth and Families Department  
Child Care Licensing  
SURVEY REPORT

|   |                                  |                                       |   |                  |                            |  |                          |               |
|---|----------------------------------|---------------------------------------|---|------------------|----------------------------|--|--------------------------|---------------|
| <b>Center Name:</b><br>Camp Fire USA @ Monte Vista Elementary                                   |                                  |                                       | <b>Address:</b><br>3211 Monte Vista Blvd<br>Albuquerque, NM 87106 |                  |                            | <b>Phone:</b><br>(505)363-7492         |                          |               |
| <b>License Number:</b><br>164293  | <b>Issue Date:</b><br>06/15/2016 | <b>Expiration Date:</b><br>03/14/2017 | <b>Type:</b><br>2 Star Child Care Center                          |                  |                            | <b>Status:</b><br>Licensed             |                          |               |
| <b>Capacity</b><br>Over Age 2: 81 Under Age 2: 0 Night Care: 0 Playground: 81                   |                                  |                                       |   |                  |                            | <b>Census</b><br>Over 2: 27 Under 2: - |                          |               |
| <b>Days and Hours of Operation</b>  |                                  |                                       |   |                  |                            |  |                          |               |
| <u><b>Morning</b></u>   |                                  | <u>Monday</u>                         | <u>Tuesday</u>  | <u>Wednesday</u> | <u>Thursday</u>            | <u>Friday</u>                          | <u>Saturday</u>          | <u>Sunday</u> |
| Opening Times:  |                                  | 07:30 AM                              | 07:30 AM  | 07:30 AM         | 07:30 AM                   | 07:30 AM                               | Closed                   | Closed        |
| Closing Times:  |                                  | 09:30 AM                              | 09:30 AM  | 09:30 AM         | 09:30 AM                   | 09:30 AM                               |                          |               |
| <u><b>Afternoon</b></u>   |                                  | <u>Monday</u>                         | <u>Tuesday</u>  | <u>Wednesday</u> | <u>Thursday</u>            | <u>Friday</u>                          | <u>Saturday</u>          | <u>Sunday</u> |
| Opening Times:  |                                  | 03:50 PM                              | 03:50 PM  | 03:50 PM         | 03:50 PM                   | 03:50 PM                               |                          |               |
| Closing Times:  |                                  | 06:00 PM                              | 06:00 PM  | 06:00 PM         | 06:00 PM                   | 06:00 PM                               |                          |               |
| <b># of Classrooms:</b><br>1  |                                  | <b>Purpose:</b><br>Annual             |   |                  | <b>Date:</b><br>01/17/2017 |  | <b>Time:</b><br>03:50 PM |               |
| <b>Comments</b><br>All Camp Fir Staff (all sites) took the mandatory H & S training in Oct 2016 |                                  |                                       |   |                  |                            |  |                          |               |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

**Licensure**

|  |               |
|--|---------------|
| 8.16.2.40 A LICENSING REQUIREMENTS             | Not Inspected |
| 8.16.2.40 B CAPACITY OF A PROGRAM              | Compliance    |
| 8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS | Not Inspected |

**Administrative Requirements**

|  |                |
|--|----------------|
| 8.16.2.41 A ADMINISTRATION RECORDS   | Compliance     |
| 8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT   | Compliance     |
| 8.16.2.41 C PARENT HANDBOOK  | Compliance     |
| 8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS  | Compliance     |
| 8.16.2.41 E PERSONNEL RECORDS<br><u><b>Deficiencies</b></u><br>The center does not have a written plan for ongoing professional development for each staff member. 1<br><b>Regulation:</b> 8.16.2.41(E)(1)(k)<br><u><b>Corrective Action Plan</b></u><br>A written plan for employee development will be developed.<br><b>Date to be Completed:</b> 02/17/2017 | Non-compliance |
| 8.16.2.41 F PERSONNEL HANDBOOK   | Compliance     |

**Personnel & Staffing**

|   |            |
|---|------------|
| 8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS | Compliance |
|---|------------|

|   |                                  |                            |
|---|----------------------------------|----------------------------|
| <b>Center Name:</b><br>Camp Fire USA @ Monte Vista Elementary                               | <b>License Number:</b><br>164293 | <b>Date:</b><br>01/17/2017 |
| <b>Personnel &amp; Staffing</b>   |                                  |                            |
| 8.16.2.42 B STAFF QUALIFICATIONS  | Compliance                       |                            |
| 8.16.2.42 C TRAINING  | Compliance                       |                            |
| <b>Services &amp; Care of Children</b>  |                                  |                            |
| 8.16.2.43 A GUIDANCE  | Compliance                       |                            |
| 8.16.2.43 B PHYSICAL ENVIRONMENT  | Compliance                       |                            |
| 8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT   | Compliance                       |                            |
| 8.16.2.43 D EQUIPMENT AND PROGRAM   | Compliance                       |                            |
| 8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS                         | Not Inspected                    |                            |
| 8.16.2.43 G SWIMMING, WADING AND WATER  | Not Inspected                    |                            |
| 8.16.2.43 H FIELD TRIPS   | Not Inspected                    |                            |
| 8.16.2.43 F OUTDOOR PLAY AREAS  | Compliance                       |                            |
| <b>Food Service</b>   |                                  |                            |
| 8.16.2.44 B MEALS AND SNACKS  | Compliance                       |                            |
| 8.16.2.44 C KITCHENS  | Compliance                       |                            |
| <b>Health &amp; Safety Requirements</b>   |                                  |                            |
| 8.16.2.45 A HYGIENE   | Compliance                       |                            |
| 8.16.2.45 B FIRST AID REQUIREMENTS  | Compliance                       |                            |
| 8.16.2.45 C MEDICATION  | Compliance                       |                            |
| 8.16.2.45 D ILLNESSES   | Not Inspected                    |                            |
| 8.16.2.46 A-H TRANSPORTATION REQUIREMENTS   | N/A                              |                            |
| <b>Buildings, Grounds &amp; Safety</b>  |                                  |                            |
| 8.16.2.47 A HOUSEKEEPING  | Compliance                       |                            |
| 8.16.2.47 B PEST CONTROL  | Compliance                       |                            |
| 8.16.2.47 C MECHANICAL SYSTEMS  | Compliance                       |                            |
| 8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL                                      | Compliance                       |                            |
| 8.16.2.47 E EXITS AND WINDOWS   | Compliance                       |                            |
| 8.16.2.47 F TOILET AND BATHING FACILITIES   | Compliance                       |                            |
| 8.16.2.47 G SAFETY COMPLIANCE   | Compliance                       |                            |
| 8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES | Compliance                       |                            |
| 8.16.2.47 G, I PETS   | N/A                              |                            |

**Center Name:**

Camp Fire USA @ Monte Vista Elementary

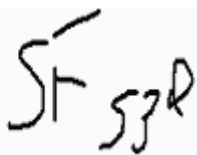
**License Number:**

164293

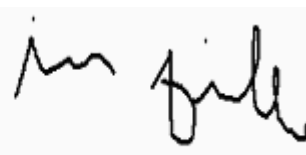
**Date:**

01/17/2017

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



01/17/2017



01/17/2017

Surveyor: Sylvia Foster

Date

Facility Rep: Desiree Kirk

Date